

== Attendees ==

Indira Bear
Kate Stewart
Alexios Zavras
Shane Coughlan
Andrew Katz
Trevor Menagh
David Rudin
Catharina Maracke
Jan Thielscher
Sami Atabani
Jake McGowan
Josh Triplett
Mark Gisi
Jilayne Lovejoy
Miriam Ballhausen
Shuvajit Mitra

This call involved healthy and robust discussion around training requirements and organization definitions. Because these are matters of interest to all parties around OpenChain I have provided a recording of our discussion for review. You can find it here:

https://www.uberconference.com/getmp3/AMIfv963g8GHlI3-IT8pTMNx61bq7WBz0LVzxvTqZ0-BWro1TDw6orv53eVoApalYZggACUbNvKIyNpHyaAT3bPbpQbxki_r7fuqYvw0l0z4C40LuENpFaQNVpq2WpwuD0v6j6ij8VbNe-ERJCr-J0YrXwl0ceRTnw.mp3

Below you can find the bullet points that guided the recorded discussion.

Mark will continue the discussion via the Specification Team mailing list. Our goal will be to provide a series of clear recommendations that can be discussed during the OpenChain workshop at Open Source Summit North America on the 28th of August. The recommendations will then be taken into the next OpenChain board meeting and steering committee meeting during the LF Legal Summit in Mid-September. After this point we will have locked down a final decision.

== Project Update ==

- Three workshops in Taipei during three days 9-12th August
- Japanese Work Group meeting on 31st August @ Fujitsu
- Several conformance announcements expected this month
- OpenChain will also be hosting a workshop at OSS North America on the 28th of August. Details are being finalized via

the main mailing list

== Specification Work Team ==

Training requirement discussion

- Position 2: Identified the key roles in your organization that organize others and are responsible for the outcome. Further we propose to identify a management stakeholder. All these key roles are informed and trained specifically for their position and responsibility. They require materials to guide others and to define the general policy on handling open source. We would consider a set of training guidelines for different positions.

Training requirement discussion (con't)

- Roles and their respective responsibilities can vary from organization to organization. Some potential roles include: developers, release engineers, legal advisors, project management, procurement, ...

- We MAY want to identify a minimum set of relevant roles (critical to open source compliance) – e.g., developers, legal advisors, ...

- Relevant personnel should be trained – The future spec would NOT be as prescriptive as to provide a set of training topics to cover for a given role (like we currently do in version 1.2 of the spec).

- Each organization would be responsible for: 1) identifying which roles impact open source compliance; 2) designing and implementing training for each role; 3) evaluate the competency (and the cadence of the evaluation) for each role

- Consider ISO model
- ISO 9001:2015 – Quality Management System
- OpenChain Spec – Quality FOSS Compliance Artifact

Program

- Complementary: Both focus on the quality of deliverables

- ISO: (software) products
 - OpenChain Spec: compliance artifacts
- ISO 9001:2015
 - 7.2 Competence
 - 7.3 Awareness

7.2 Competence

see 7.2 overview here: <http://www.praxiom.com/iso-9001.htm>

7.3 Awareness

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== Conformance Work Team ==

Continued discussion: What is an “organization”?